

Original Date Written	Date Reviewed	Date Adopted	Date for Review
September 2016		December 2016	December 2018

Marlborough St Mary's CE VC Primary School



MARLBOROUGH
ST MARY'S
PRIMARY SCHOOL

Exclusion Policy

Marlborough St Mary's CE VC Primary School Exclusion Policy

As the Governing Body of Marlborough St Mary's School we wish to uphold the ethos of care and respect for each other that the school endeavours to promote.

The exclusion of a child is something that would never be undertaken lightly and without due consideration of all the factors involved in any one instance. It is hoped that it would not be necessary to exclude a child.

Children would normally only be subject to exclusion after all other appropriate sanctions have been exhausted, parents/carers notified of the school's concerns and advice has been sort and acted upon from the Primary Behaviour Support Service. Only the Headteacher (or the acting Headteacher) has the power to exclude a pupil from school

In order to protect the safety and learning of the children and the safety and teaching of the staff, certain behaviours may be considered as justification for the exclusion of a child.

These might be: -

- Children who are violent and deliberately abuse other children or staff whether physically or verbally.
- Children who display other forms of anti-social behaviour that undermine the ethos of the school.

On first offending, having reached the stage of consideration for exclusion, a 1 to 5 day period of exclusion from the school, the school will endeavour to devise a Pastoral Support Plan in co-operation with the Education Welfare Officer, Behaviour Support Team, the school and parents/carers. It may be that other agencies will need to become involved now or at a later date. The aim of this meeting is to prevent a permanent exclusion.

A re-offence, depending upon the amount of time since the first period of exclusion, and the severity and nature of the offence, a 3 or 5 day exclusion.

On occasions a first offence, re-offence if immediately repeated or repeated with greater severity, may necessitate an increase of the period of exclusion to between 5 and 15 days. This would be deemed a very serious consequence of actions such as actual physical harm to another child or member of staff.

Following every exclusion there must be a re-integration meeting. The re-integration meetings should offer an additional and different approach.

The Headteacher has the right to exclude any child for a period of up to 15 days in any one term if a fixed exclusion is deemed appropriate. The Headteacher is responsible for educational provision from day 6.

Parents/carers will be notified as far as possible, either in person or by telephone, with confirmation in writing, on the day before any exclusion period commences. Parents/carers will be given full details of their rights with regard to the exclusion at the time of notification.

The headteacher informs the LA and the governing body about any permanent exclusion, and about any fixed-term exclusions beyond five days in any one term.

Children who do not respond to fixed-term exclusion, behaviour support plans which are implemented or whose behaviour repeatedly affects the well-being of other children or staff or who cause actual physical or mental harm may be subject to a permanent exclusion.

For pupils with statutory Education and Health Care Plan the school should hold a Pupil Emergency Annual Review before considering a permanent exclusion.

In the vast majority of cases there will be time to take actions designed to reduce the likelihood of permanent exclusion well before a PEAR meeting. These will include

- pastoral support
- support for any special educational needs or disabilities
- small group or individual interventions
- adapted timetable
- discussions with the family
- referral to and implementation of strategies agreed with specialists such as the Behaviour Support Team or Educational Psychology
- convening an early annual review

To arrange an emergency meeting the school contacts their Schools and Learning Area Team.

The Governing Body will follow the recognised Government procedures.

Appendix A - Exclusion Forms Wiltshire Wisenet

Please complete this form for all Exclusions and return to:

Exclusions Officer, Childrens Services, 2nd Floor County Hall, Bythesea Road, Trowbridge, BA14 8JN, on the day with a copy of the letter sent to parents.

School _____ DfE No _____

If on Fresh Start or Reintegration name of Host school _____

Child/Young Persons Surname _____ Year Group _____

Child/Young Persons Forename _____ Gender _____ DOB _____

Name of Parent /Carer _____ Phone Number _____

Child's Address _____ Home _____

_____ Work _____

Post Code _____ Ethnic group _____ COP Stage _____

Traveller Child Yes/No _____ Looked After Child Yes/No _____ Exclusion Code _____

Lunchtime Exclusion Yes/No _____ Number of Lunchtimes _____

Start _____ End _____

Fixed Period Exclusion Yes/No _____ Number of days _____

Date of Offence _____ Return to school _____

Excluded from _____ To _____

Permanent Exclusion Yes/No _____ Date of offence _____

Date Permanent Exclusion starts _____ GDCM _____

Has the child received previous Fixed Period Exclusions this academic year Yes/No

If so when, and number of days

Signed by Head Teacher

Date

REASON	CODE
Physical Assault against pupil (Fighting/violent behaviour/wounding)	PHP
Physical Assault against adult (Violent behaviour/wounding/obstructing)	PHA
Verbal abuse/threatening behaviour against pupil (Threatened violence/aggressive behaviour/swearing)	VEP
Verbal abuse/threatening behaviour against adult (Threatened violence/aggressive behaviour/swearing)	VEA
Bullying (Verbal/physical/ homophobic/racist bullying)	BUL
Racist Abuse (Racist taunting/harassment/derogatory statements)	RAC
Sexual Misconduct (Sexual abuse/assault/harassment/lewd behaviour)	SEX
Drug and Alcohol Related (Possession of drugs/inappropriate use of prescription Drug dealing, smoking, alcohol abuse)	DRU
Damage (Vandalism/arson/graffiti)	DAM
Theft (Stealing school or personal property/stealing from shops Selling/dealing in stolen property)	THE
Persistent Disruptive Behaviour (Challenging behaviour/disobedience/persistent rule breaking)	PER
Other (Other incidents not covered by any of the other categories)	OTH