

Minutes Friends of Marlborough St Mary's Meeting

Wednesday 24th May 2017

1. Welcome and Apologies

Present: Alice Macdonald, Gemma Blundy, Saffron Gannon, Jennifer Horton, Rachel Pandit, Monica Braithwaite, Rachael Herring, Becky Deane

Apologies: Catriona Taylor, Ben Ferris, Donna Kirby, Rosy Presley, Saffron Cable

2. Minutes of last meeting

The minutes of the last meeting were approved and signed by Alice Macdonald.

3. Summer Fete - Saturday 24th June 12-3pm

Location

Infant site.

Poster

Catriona Taylor has organised a poster. Gemma Blundy to email Mrs Kent to distribute on parent mail. Posters are up at the juniors. Alice Macdonald and Gemma Blundy to organise posters at the infants. Monica Braithwaite to organise posters around town.

License and Risk Assessment

Alice Macdonald has sent off the license. Mrs Schwodler normally puts together the risk assessment.

Raffle

Catriona Taylor has ordered the 8000 tickets.

Email to local businesses/attractions - 13 replies with donations received.

High Street - this has been divided, donations letter has been distributed to helpers. **Please can high street helpers update us on email with a progress report.**

Noisy Auction - Alice Macdonald to ask parent to help with the raffle/auction at the fete. Prizes confirmed below:

- Debbie Turnell - pony experience.
- Dawn Patterson - cake voucher.
- Rachel Pandit - a Diet & Lifestyle Consultation.
- Adventurous Parties - a voucher.
- Marlborough College - summer school voucher.
- Karen Maskell - jewellery.
- Stuart Slater - music lesson.
- Newbury Racecourse

First Aiders

Kate Moir and Alice Macdonald.

Opening of the Fete

Town crier confirmed yes.

Bands/Displays

Dad's Band - confirmed.

MAD - confirmed.

Ukulele - confirmed - Sean Moir to run on the day.

Choirs - infants and juniors - confirmed.

Dance Clubs - infants confirmed, waiting on juniors.

Stuart Slater - stall and prize.

Potential Programme of Events:

12:00 Town crier opening and choirs
12:15 Ukulele
12:30 Dance - infants - confirmed okay
12:45 Dance - juniors
13:00 Dad's band
14:00 Auction
14:15 Raffles
14:45 MAD

Bar & Ice-cream and BBQ

Bar and ice-cream in under 5s playground.

BBQ in quiet area under the gazebo.

Derek Baker has organised the Scouts BBQ for us for £25.00.

Alice Macdonald to send email to Simon Taylor to complete the Food Hygiene course.

Rosy Presley should be able to run the bar on the day, just checking child minding.

Refreshments

Jennifer Horton to purchase refreshments, we will sell tea, coffee, squash and cakes. Need to check cupboard before purchasing.

Saffron Cable to run the refreshments on the day of the fete and to organise helpers.

Bouncy Castle and Megaslide

Saffron Gannon has booked.

Stalls

Refreshments/Cakes/Home Produce - various prices.

Bar & ice-creams - various prices.

BBQ - various prices.

Raffle - £5 a book, 50p a ticket.

Children's Raffle - £1 a strip, 20p a ticket.

Noisy Auction - various.

Bouncy Castle - £2/5 mins. Jennifer Horton to check price at an event she is attending.

Megaslide - £3/5 mins. Jennifer Horton to check price at an event she is attending.

Bottle Tombola - donations - £1 for 3 balls.

Lucky Dip - £1 - prizes ordered.

Yucky Dip - 50p - prizes ordered.

Splat the Rat - £1 for 3 hits - bubble wands and chews.

Hook a Duck - 50p - lolly everytime.

Totem Pole - 50p - 25 x free 50p go, 25 x lolly, 25 x squash, 25 x none.

Sweets - 50p - donations.

Face Painting - Rachael Herring to help - £1 a motif, £2.50 face.

Glitter Tattoos - £1 - Saffron Gannon has ordered more. Jennifer Horton to check price at an event she is attending.

Becky Deane organising this stall and will recruit helpers.

Toys and Children's Books - donations - various.

Gadgets - various.

Water or Wine - £1 - donations.

Beat the Goalie - £1 for 3 shots - 2 goals or more to win a football, sweet for have a go. Ben Ferris and Geoff Pratt to run this stall.

Hot Shot - 50p for 3 bean bags - win stationery (in cupboard), sweets.

Marble Mayhem - 50p - 30 seconds. Prize for top child (filled jar), female (bottle from donations) and male (bottle from donations).

Hoopla - £1 for 3 goes - various prizes.

Mrs Jackson Knitted Toys - confirmed.

Name the Bear - 50p - Alice Macdonald to put together name sheet.

Jam Jar Raffle - £1 a strip/20p a ticket - fill jam jars with various items - 5 jars.

Buzz wire - 50p - Saffron Gannon organising - bendy pencils as prizes. Adults - timed - prize for quickest.
Information Point/Help/First Aid

Non School Uniform Day

Confirmed Friday 23rd June in exchange for a bottle.

Letters to Parents

Posters - Gemma Blundy to email Mrs Kent asap.

Newsletter - go out after half term.

Raffle ticket bookbag slip - go out Friday 9th June.

HomeMade Cake/Sweets/Toys/Books bookbag slip - go out Friday 16th June.

Helpers List

Will post on facebook asking helpers for a preferred timeslot. Will put out a special request for face painters.

Gemma Blundy to email class reps asking them to recruit helpers.

4. Date of Next Meeting

TBC.