



Marlborough St Mary's CE Primary School

Headteacher: Mrs Anne Schwodler

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Welcome

We would like to welcome you to the Reception department at Marlborough St Mary's Primary School.
We have two Reception Classrooms:

Robin class: Mrs Palmer and Mrs Hallett

Wren class: Mrs Johnstone and Mrs Jackson

Group B

Please see attached timetable below

As with previous years, children will start school on a phased induction during the month of September. We have planned our induction timetable very carefully and have been mindful of the disruption already caused due to the ongoing Covid situation. With this in mind we have decided not to allocate children to classes in the first term of school, instead allowing the children to mix as a cohort, get to know each other and staff and then allocate classes ready for term 2. This will be explained in further detail at our Welcome meeting, which we hope we can re-schedule. We are also inviting all parents to accept a **Home Visit** during the first weeks of September. In the past we have found these to be particularly valuable for all concerned. The children respond very well to their teachers visiting them on home ground and love to share their toys and chat; they are often more themselves in this environment. We will notify you in due course how we are going to schedule these.

We now have a dedicated **Induction Page** on our Website. Here you will find our Welcome Pack Document. Throughout this document you will find all of the links you will need about starting school; procedures, the school environment, curriculum, staff information and much more including:

- Lunch information
- Collection permission forms
- Pupil Premium and Free School Meals
- A video tour of school
- A recorded video message
- School uniform website link – Gooddies
- Privacy notice

We hope that by watching our video message and reading through the documentation we will have answered many of your questions. If you have any further concerns regarding the start of school you will be able to contact the school office or the class teachers directly using their class e-mail address.

We look forward to seeing you in September.

Mrs Palmer

Mrs Palmer (EYFS Coordinator)

Enclosed:

- Admission form (**return Thursday 8th July**)
- Pupil Premium/Free school meal form (**return by Thursday 8th July**)
- Collection Permission Form (**return by Thursday 8th July**)
- Free School Meal Flyer
- Parking Pass
- Wiltshire Vaccination School Starter Flyer
- Catering Letter
- Gooddies – School Uniform

The Admissions Form and Pupil Premium/Free School Meal Application Form and Collecton Permission Form will need to be completed and returned to school by Thursday 8th July.

If you would like to hand deliver there is a post box in the wall next to the school entrance. Please do not enter the school building at this time.

Starting school timetable

Group B

Your child will come into school for a morning on Friday 10th September 8.45-11.45- this is an opportunity for smaller groups of children to settle into the space.

They will then attend for mornings only:

Monday 13th September -	8.45 – 11.45
Tuesday 14th September -	8.45 – 11.45
Wednesday 15th September -	8.45 – 11.45
Thursday 16th – stay for lunch	8.45 – 12.45
Friday 17th – stay for Lunch	8.45 – 12.45

Full time: Monday 20th September 8.45 – 3.15