



Marlborough St Mary's CE Primary School

Headteacher: Mrs Anne Schwodler

Ducks Meadow, Marlborough, Wiltshire, SN8 4BX

Tel: 01672 513101

Email: admin@marlboroughstmarys.wilts.sch.uk

Dear Parent/Carer

My name is Michelle Morley and I am the Catering Manager here at Marlborough St Mary's Primary School.

All of our lunches are prepared on site by myself and my team, using fresh local ingredients. Our menus have been especially created to ensure we provide nutritious, healthy and appetising choices. Each day there will be a choice of a hot meal, with a vegetarian option ; a sandwich or a jacket potato. All are accompanied by vegetables and choices of desserts (often homemade) and fruit.

We normally email out in advance of each term and we ask that you make your selection using ParentPay, our online portal. You will receive a ParentPay login for your child in the first week of term and menus will be emailed out after that. Although all infant age children are entitled to a Free School Lunch under the Universal Free School Meals scheme, you still need to order your child a lunch in advance. This will ensure that they get the option that they like and I can cater accurately.

Please let us know if your child has any dietary restrictions or allergies by completing the relevant section on the Enrolment form.

You may also be aware from your child's nursery setting, that children receive a portion of milk subsidised by the Government, up until the week before their 5th birthday. We use a company called 'Cool Milk' to provide our milk. We register all children in the summer term, so there is no need for you to do anything. However, 'Cool Milk' will contact you shortly before your child's 5th birthday, with an invoice to continue having milk from them. We would ask that you do not pay this, as we offer all infant-age children milk or water at snack time, along with a piece of fruit or vegetable.

I look forward to meeting your child in September, but in the meantime if you have any questions about our menus and meals then do not hesitate to contact me via the School Office.

Yours sincerely

Michelle Morley

Michelle Morley
Catering Manager

